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## Job Description: Project Team Member

**Summary:** Project Team Members work with their Project Manager and other team members and actively participate in project activities as needed. Team Members help to prepare the project for presentation at Enactus Regional Expositions and other events.

### Major Duties and Responsibilities

1. Working with Project Manager
  - a. Actively participate in project work on a regular and consistent basis
  - b. Prepare project for presentation at Enactus and other competitions as needed
  - c. Submit monthly volunteer hours on Enactus Canada platform
  - d. Support and Attend general events of Enactus Fleming College

### Minimum Qualifications and Skills

- Minimum commitment of 10 hours per month
- Basic knowledge of Enactus Fleming projects and the Enactus platform
- Strong pro-active and teamwork skills
- Strong time management skills and the ability to meet deadlines
- Ability to multitask and work under pressure
- Strong strategic and creative thinking skills
- Ability to work well with different cultures, personalities and working styles

**Direct Link:** Project Manager